

**NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING MINUTES**

Shelbina Library, Shelbina MO

November 24, 2014

10:00 A.M.

CALL TO ORDER: Walt Bittle called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

BOARD MEMBERS PRESENT: Jim Boettcher, Twila Anderson, Sue Johnson, Joyce Findley, Dollene Sanders, and Walt Bittle.

EXCUSED: Sue Conover, Cheryl Brammer, Vera Monroe, Tom Shively, Cheryl Hayes, Ruby Dunbar and Jean Patrick.

STAFF PRESENT: Pam Windtberg

ROLL CALL: The roll was called with all those listed above as present.

APPROVAL OF AGENDA: Jim Boettcher made the motion to approve the agenda. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

EXECUTIVE DIRECTOR UPDATE:

The 6th Annual NEMO Senior EXPO was a big success- there were 49 exhibitors and 250+ attendees. We had excellent community support again this year. Donations and registration fees from exhibitors covered most of our expenses.

Medicare Part D open enrollment is underway, it will end on December 7th. We are very busy at the office with Medicare Part D plan comparisons.

Our second Navigator grant started October 1. Open enrollment began November 15th. Four Navigators have received CMS certification.

ma4 is re-applying for a grant from the National Council on Aging to provide education, outreach and assistance with applications for benefits programs. Three counties will be targeted in our area- Adair, Knox and Marion.

Our audit should be completed the 1st week in December. An extension for our 990 has been filed.

The state received another MIPPA grant. The grant runs from October 1 through September 30, 2015. We will receive \$10,019.

The Higbee center is operating privately 3 days a week. Pam is meeting with three members of the Higbee center's board on Wednesday.

We will be sending out contract amendments in a couple of weeks- there is an increase in our NSIP funding.

Over a period of several years our nutrition contractors received \$2,092,635 from the Missouri Foundation for Health.

APPROVAL OF MINUTES: The September 22, 2014 minutes were approved as distributed.

FINANCIAL REPORT: The September & October financial reports were approved as distributed.

CHECKS WRITTEN REPORT: Joyce Findley made the motion to approve September & October checks written report as distributed. Seconded by Jim Boettcher and carried by aye vote of all those listed above as present.

SHL REPORT: Walt Bittle reported on his proposal for a major PR Campaign for SHL- the Every Member, Every Month, Every Media (EM3) campaign.

C.A.R.E. REPORT: Lindsey Polston reported on the fundraising efforts for the Warren County Council on Aging, Inc.'s nutrition program.

OLDER AMERICANS ACT/LEGISLATIVE UPDATE: There has been no movement on the Older Americans Act Reauthorization Act of 2013.

NEW BUSINESS:

1. USDA Meals/Medicaid Meals – September & October information provided.
2. Family Caregiver Support Program – September & October information provided.
3. Ratification of Executive Committee Actions- The executive committee voted on 11/5/14 to add Dorothy Selby as a check signer for the agency. Twila Anderson made the motion to ratify the Executive

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4. Committee actions. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.
5. Standing Committee Report, 2nd Quarter FY 15 – Information provided.
6. By-laws Revision – The Board approved Jim Boettcher's motion to approve the revision to the By Laws.
7. Audit – The auditor's will report at the February board meeting.
8. Contractor Monitoring- we will be monitoring the remaining 13 contractors December through February.

The meeting adjourned at 11:45 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sue Johnson". The signature is written in black ink and is positioned above the printed name.

Sue Johnson, Secretary